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Job ID: 11091119

Job Location: Porta-Dock, Inc.
175 3rd street
Dassel, MN 55325

How to Apply: Mail: MELODY HOFFMAN
PO Box 409
Dassel, MN 55325

Phone: Melody Hoffman
(320) 275-3312 Ext. 107

Email: mhoffman@porta-dock.com

Website: <http://www.porta-dock.com>

In Person: MELODY HOFFMAN
175 3rd street
Dassel, MN 55325

Job Title: Fabrication General Labor and CDL-A Driver

Work Type: Work Days: Weekdays
Work Vary: No , Shift: First(Day), Hours Per Week: 40, Work Type: Regular

Salary Offered: Unspecified

Benefits: 401(k) or other retirement, Dental Insurance, Health Insurance, Holidays, Vacation or PTO, Vision Plan

Physical Required: Unspecified

Drug Testing Required: Unspecified

Education Required: Unspecified

Special License/

Certification Required: Class A CDL / Health card

Experience Required: 6 Months

Required Skills:

Duties & responsibilities

- Ability to read and interpret documents furnished in written, oral, diagrams.
- Ability to follow the work order instructions, maintenance instructions, quality and procedure manuals to fabricate and assemble the product.
- Good mechanical & structural aptitude.
- Use basic math skills to ensure parts are made correctly.
- Must be able to read a tape measure.
- Places metal parts on fixtures, attaches jigs, clamps, etc. as needed to hold parts in the proper position.
- Operate equipment such as saws, brake press, shear, drill press, iron worker, sanders and various hand tools.
- Perform quality control checks.
- Perform basic equipment maintenance.
- Operate a forklift.
- Band lift components into a package, prepare for shipment.
- Wash assemblies
- Assemble products from component parts.
- After determining how parts should connect, they use hand or power tools to trim, shim, cut, and make other adjustments to fit components together. Once the parts are properly aligned, they connect them with bolts and screws pieces together.
- Follow safety guidelines and procedures.
- CDL driver delivers freight to customer.
- Ability to plan trip route and able to work in all weather conditions.
- Can drive for long periods of time.
- Know the roads, ability to follow GPS and read maps correctly.
- Have knowledge of road signs and routes.
- Manages proof of delivery paperwork with dealer/customers.
- Collect payments and obtain signatures from receiving department.
- Stay organized while on the road, keep receipts, document worked hours while out on road.
- Turn all paperwork into office in a timely manner.
- Experienced in maintaining and repairing vehicles.
- Be able to follow regulations and rules.
- Interact well with customers. Provide good customer service.
- Have good communication skills.
- Assist with loading and unloading of product.
- Ability to meet strict deadlines.
- Be professional, focused and reliable

Qualifications:

- 6 months of experience as a driver and in a fabrication manufacturing environment.
- Clean driving record.
- Valid CDL Class A Driver's License and current MN DOT Health Card.
- Experience using various hand & manufacturing tools.
- Ability to communicate both verbally and in writing.
- Ability to lift 50 pounds.
- Must be able to work independently, self-starter, but also have a positive team attitude.
- Sound analytical thinking, planning, prioritization, and execution skills.
- Welding experience a plus

Preferred Skills:

Unspecified

Driver's License:

Class A Required

Endorsement(s):

Unspecified

Job Description:

This position will primarily be working as a general laborer producing fabricated aluminum and steel parts by following work instructions with the aid of blueprint drawings. Fabricator must have the ability to accurately setup and operate a wide variety of manufacturing equipment.

As needed, this position will also require transporting manufactured docks & lifts to various dealer locations using company owned vehicles; semi-truck with flatbed trailer or 1 Ton pickup truck with 24 ft. trailer.

Delivery destinations will be in MN and upper Midwest states. Driver must have current CDL Class A driver license and valid MN DOT Health Card. Driver is required to perform routine inspections before and after trip, and load and unload product from trailer at manufacture's and customer facilities. Must follow appropriate safety procedures to transport cargo and maintain log of miles, vehicle repair status and working hours.

Driver will have some overnights on road, but will be home most nights, and overtime will be expected during busy season (March - July).

Refer to ID FAB-Driver when applying